

LIBRARY BOARD MEETING MINUTES  
 Tuesday November 19, 2024, 6:30pm  
 Approved at December 17, 2024 Mtg  
 Location: Library



Board of Trustees	Attended
<i>Name, Position Title, Year Board Term Expires</i>	
1. Sarah Leinweber, President, 2017-2026	Absent
2. Erin Jelenchick, Vice President, 2020-2027	Absent
3. Sam Dettmann, Village Board Representative, 2024-2025	Absent
4. Nathan Christenson, School District Representative, 2021-2024	In-person
5. Ellie Gettinger, Member, 2019-2025	In-person
6. Claire Flannery, Member, 2020-2026	Zoom
7. Nikki DeGuire, Member, 2024-2027	In-person
<b>Staff</b>	
Nyama Reed, Library Director	In-person

CALL TO ORDER 6:34pm by Trustee Gettinger				
1. Statement of Public Notice				
2. Public Comment – limit to five minutes; the Board cannot discuss or act on any issue that is not duly noticed on the agenda.				
Item	Action Desired	1st	2nd	Pass
3. Consent Agenda - Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration under General Business. a. Minutes of October 22, 2024 meeting b. Finance Report Through October 31, 2024 c. Department Reports d. Monthly Statistics	Motion	DeGuire	Christenson	Unanimous
Consent agenda amended to remove minutes of 10/22 meeting. Motion to approve consent agenda as amended.				
4. Director's Report	Discuss			n/a
Director Reed presented her monthly report per the packet memo.				
5. Staff Evaluations and Director Review Process	Discuss			
Director Reed presented the suggested timeline for the Director's Review. The review will be compiled by President Leinweber and Vice President Jelenchick, with input from the Leadership Team and Library Board, plus the Director's Self Reflection.				
6. 2025 Village of WFB Budget Update	Discuss			
The Village Board approved the 2025 Budget at their recent meeting.				
7. Patron Code of Conduct Policy Review Process	Discuss			
Discussion about updating the Patron Code of Conduct Policy based on the packet memo and other libraries' policies that were included in the packet. Next steps: Director Reed will engage with staff to determine vital areas that need updating based on recent interactions with patrons, which illustrate which behaviors need different/better management. Trustee Flannery emphasized the need to implement policies consistently and track them via incident reports. Also, consult with attorney regarding how disability laws impact the library's ability to implement policies if the patron isn't able to abide by the policy because of the disability. Question about whether signage should be added in the building or at the bike rack that the Library is not responsible for stolen items.				
ADJOURNMENT 7:30pm	Motion	DeGuire	Flannery	Unanimous