LIBRARY BOARD MEETING MINUTES
Tuesday August 25, 2026, 6:30pm
Approved at September 22, 2026

Board of Trustees	Attended
Name, Position Title, Year Board Term Expires	
1. Erin Jelenchick, Vice President, 2020-2027	In-person
2. Sam Dettmann, Village Board Representative, 2024-2027	Absent
3. Nathan Christenson, School District Representative, 2024-2027	Absent
4. Nikki DeGuire, Member, 2024-2027	In-person
5. Ashley Shields-Johnson, Member, 2026-2028	Absent
6. Rebecca Fotsch, Member, 2026-2029	In-person
7. Sylvia Meltzer, Member, 2026-2029	In-person
Staff	
Nyama Reed, Library Director	In-person
Tristan McCreight, Youth Services Reference Assistant	In-person

Item	Action Desired	1st	2nd	Pass
CALL TO ORDER 6:30pm				
1. Statement of Public Notice				
2. Public Comment – limit to five minutes; the Board cannot discuss or act on any issue that is not duly noticed on the agenda.				
3. Consent Agenda - Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration under General Business. a. Minutes of June 02, 2026 meeting b. Minutes of July 28, 2026 meeting c. Finance Report Through July 31, 2026 d. Department Reports e. Statistics	Motion	Meltzer	DeGuire	Unanimous
Motion to approve consent agenda as presented.				
4. Director's Report	Discuss			
Director's report presented per packet memo.				
5. Head of Adult Services Job Description & Job Posting	Approve	a. Meltzer b. Fotsch	DeGuire DeGuire	Unanimous Unanimous
Suggested edits to job description: include use of Canva, "strong tech skills," creation of newsletter, completing staff annual reviews, attend and update Board meetings. a. Motion to approve Head of Adult Services Job Description with suggested edits. b. Motion to approve Head of Adult Service Job Posting as presented.				
6. ADA Door Operators for Public Restrooms Quotes	Approve	DeGuire	Meltzer	Unanimous
Discussion ensued pertaining to packet memo and quotes. Preference for wave technology. Recommendation will be sent to Village Manager for approval, which is required since quotes are over $10,000 and we did not receive three quotes. Motion to recommend DH Pace to complete the ADA Door Operators for Public Restrooms Project.				
7. WFBPL Revenue Sources	Discuss			
Discussion ensued pertaining to packet memo. Clarification was appreciated by new board members.				
8. Trustee Training: Trustee Handbook Chapters 17-18	Discuss			
Training slides presented per packet.				
ADJOURNMENT 7:21pm	Motion	Fotsch	DeGuire	Unanimous